

# ✓ Self-Audit for Emerging Leaders



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This self-audit is designed to help you reflect on your current leadership habits, identify growth areas, and chart a course for intentional development. Use this checklist monthly or quarterly to track your progress.

## Leadership Reflection Checklist

1. I have a clear personal leadership vision and purpose.
  - A defined sense of direction allows you to lead with intention and authenticity.
  - Reflection Prompt: What is your 'why' as a leader? Can you articulate your long-term vision?
2. I regularly reflect on and align my actions with my core values.
  - Consistent alignment builds trust and integrity.
  - Reflection Prompt: What core values guide your leadership decisions? Have any been challenged recently?
3. I communicate expectations and feedback clearly and constructively.
  - Great leaders communicate with clarity, care, and courage.
  - Reflection Prompt: When was the last time you gave meaningful feedback? How was it received?
4. I seek feedback from others to grow and improve.
  - Feedback fuels learning and helps uncover blind spots.
  - Reflection Prompt: Who do you trust to give you honest feedback? How often do you invite it?
5. I create safe spaces for others to share ideas and grow.
  - Psychological safety empowers innovation and collaboration.
  - Reflection Prompt: What do you do to ensure everyone feels heard and respected?
6. I make decisions that are ethical, thoughtful, and people centered.
  - Ethical leadership puts people and principles first, even when it's hard.
  - Reflection Prompt: Describe a recent decision where your values guided your choice.

7. I remain calm and grounded during moments of stress or uncertainty.
  - Stability in leadership inspires confidence in others.
  - Reflection Prompt: What helps you stay grounded when things get tough?
8. I challenge myself and others to think beyond the status quo.
  - Innovation starts when we dare to ask 'What if?'
  - Reflection Prompt: What's one area where you could take a bolder approach?
9. I empower others by delegating and trusting their capabilities.
  - Empowerment isn't giving up control, it's building capacity.
  - Reflection Prompt: Who are you mentoring or developing right now?
10. I invest in my personal and professional development.
  - Leaders are learners. Growth is continuous, not occasional.
  - Reflection Prompt: What have you learned this month that made you a better leader?

#### Next Steps: Your Growth Focus

Review your checklist. Highlight 2–3 areas that you'd like to focus on this month. Consider setting a simple goal or finding an accountability partner to support your growth.

Leadership is not about perfection, it's about progress. Keep showing up. Keep growing. Keep leading forward.